

Admissions Checklist

PARENT/GUARDIAN KEEPS:

- ☐ Tuition Schedule
- ☐ Birth Certificate
- ☐ Calendar
- ☐ Preschool Standards
- ☐ Remind App Sign Up
- ☐ Supply List

SUBMIT TO OFFICE:

- ☐ Application
- ☐ Student Statement of Co-operation
- ☐ Tuition Agreement
- ☐ Computer Usage Agreement (2nd-12th grade)
- ☐ Volunteer Sheet
- ☐ Immunization Records or exemption form
- ☐ School Records- Transferred
- ☐ Non-refundable application fee
- ☐ Pastoral Reference
- ☐ Field Trip Release

Admissions Application

Student Information

Grade applying for: _____

Preferred Name: _____

Last: _____ First: _____ MI: _____

Date of Birth _____ Current Age _____

Gender: M _____ F _____

Student's Home Address _____ City _____ State/Zip _____

Mailing Address (if different) _____ City _____ State/Zip _____

Home Phone _____ Cell Phone _____

Email _____

Student lives with (check all that apply) ☐ Father ☐ Mother ☐ Stepfather ☐ Stepmother ☐ Guardian ☐ Other

Does the student attend church regularly? ☐ No ☐ Yes

Church Home _____

Pastor _____

Previous School _____

Reason for transfer _____

Has student ever repeated a grade? ☐ No ☐ Yes What Grade _____

Student's Interests/Activities _____

LEFT OR RIGHT HANDED? _____

Has your child ever been a student at HCS? Yes _____ No _____

If yes year/grades attended _____

Sibling Information:

<u>Names of Siblings</u>	<u>Age</u>	<u>Grade</u>	<u>Current HCS Applicant?</u>	<u>Current HCS Student?</u>	<u>Former HCS Student?</u>
_____			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____			<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

Parent or Guardian Information:Relationship to Applicant: ☐ Father ☐ Mother ☐ Grandparent ☐ Guardian ☐ Other: _____Name _____ ☐ Married ☐ Divorced ☐ Separated ☐ Not Married ☐ Widowed

Occupation _____ Job Title _____

Employer _____ Work Phone _____

Home Address ☐ Same as Applicant Other: _____ City _____ State/Zip _____

Mailing Address (if different) _____ City _____ State/Zip _____

Home Phone _____ Cell Phone _____

Email 1: _____ Email 2: _____

Highest level of education: ☐ HS Graduate ☐ Some College ☐ Degree: _____Church Home: ☐ Same as Applicant Other _____**Parent or Guardian Information:**Relationship to Applicant: ☐ Father ☐ Mother ☐ Grandparent ☐ Guardian ☐ Other: _____Name _____ ☐ Married ☐ Divorced ☐ Separated ☐ Not Married ☐ Widowed

Occupation _____ Job Title _____

Employer _____ Work Phone _____

Home Address ☐ Same as Applicant Other: _____ City _____ State/Zip _____

Mailing Address (if different) _____ City _____ State/Zip _____

Home Phone _____ Cell Phone _____

Email 1: _____ Email 2: _____

Highest level of education: ☐ HS Graduate ☐ Some College ☐ Degree: _____Church Home: ☐ Same as Applicant Other _____

Student's Personal Testimony (Please complete if you are entering **grade 5-8**)

Describe your personal relationship with Jesus Christ (may be typed and attached):

Signature: _____

Primary Parent/Guardian Personal Testimony

Describe your personal relationship with Jesus Christ (may be typed and attached):

Signature: _____

Primary Parent/Guardian Personal Testimony

Describe your personal relationship with Jesus Christ (may be typed and attached):

Signature: _____

STATEMENT OF COOPERATION - ALL PARENTS AND STUDENTS

All parents and students are required to read the Student Handbook which outlines the expectations and procedures of Heritage Christian School. Students who cannot independently read the handbook should have the content explained by his/her parents as appropriate. Students are expected to be good examples of Christian behavior on and off campus. Any violation of these standards may lead to suspension and/or dismissal from Heritage Christian School.

Student Signature (Required for students applying for **2nd-8th grade**)

I, _____ take responsibility for obtaining the current Student Handbook, to familiarize myself with the information contained therein, including the dress code, and I agree to abide by all the rules, regulations, and standards of Heritage Christian School and fully understand the discipline policies for failure to comply.

____ 1. I agree to abide by the Student Dress code.

____ 2. Because God is an orderly God, and knowing that there must be order in the classroom, I agree to obey all classroom rules and not to be a disruptive influence.

____ 3. I agree to discuss any disagreements with authority politely and respectfully, without disrupting the learning process.

____ 4. I agree to show respect for my fellow students in my speech to and about them, and in my behavior to them.

____ 5. By signing this statement, I testify to my personal desire in attending Heritage Christian School and my intentions to be a godly ambassador for my school, both in school and off campus in my behavior, attitudes, and speech.

Student's Signature _____ Date _____

Emergency Contacts and Medical Information

OTHER THAN THOSE above, list at least two people who can be contacted in case of emergency. Emergency contacts must be local and from separate households.

Name _____ **Relationship to Student** _____

Home _____ Cell _____ Work _____

Name _____ **Relationship to Student** _____

Home _____ Cell _____ Work _____

Name _____ **Relationship to Student** _____

Home _____ Cell _____ Work _____

Student Medical Information

Does this student have any **medical conditions** we should be aware of? ☐ yes ☐ no

If yes, please explain: _____

Does this student take any **medication** (prescribed or over-the-counter) on a regular basis? ☐ yes ☐ no

If yes, please explain: _____

Does this student have any **allergies to medications or food**? ☐ yes ☐ no

If yes, please explain and describe symptoms of reaction: _____

Insurance Information

Health insurance _____ Policy # _____

Policy Holder _____ Employer _____

Pediatrician's Name _____ Phone _____

Dentist's Name _____ Phone _____

Authorization of Medical Treatment

Should need arise, I, _____ hereby give permission to
_____ to obtain medical or surgical care from a health care facility, physicians, or dentist for
my child whose

Full name is _____

Date of birth is _____

It is understood that a conscientious effort will be made to locate me before action will be taken. If this is not possible, treatment as deemed necessary by the physicians/dentist may be taken. I further consent to transportation of the above named child to the nearest or most appropriated medical facility.

Medical Insurance Company _____

Medical Insurance Address _____

Name of policy holder _____

Policy # _____

I authorize the hospital and attending physicians to submit claims to the above company and hereby assign benefits directly to this company. I understand that I am financially responsible to providers of service for service for charges not covered by insurance payments.

Parent/Guardian Signature for Field Trips, photos/video/social media, and financial obligations

☐ I, the parent or guardian of _____ give permission for him/her to participate in all school-sponsored trips and activities away from Heritage Christian School premises throughout the current school year. I will inform the school by written request should I choose to keep him/her from an activity or trip.

☐ I hereby release Heritage Christian School and any representatives of the school from any liability or responsibility for injuries, damages or expenses that may occur to the above-named student arising from any school activity and I agree to indemnify and save harmless Heritage Christian School and any representatives of the school against any such claim for injuries, damages or expenses made by or on behalf of said student.

☐ By signing this form, I am giving permission for my child to ride to activities during school hours with a parent volunteer driver. I understand that each parent volunteer driver must fill out a form acknowledging that they have automobile liability insurance and that they are responsible for each child in their vehicle.

☐ I understand in signing this statement that I agree to take responsibility for obtaining the current Student Handbook to familiarize myself with the information contained therein, to accept the rules and regulations of Heritage Christian School as stated in the current Student Handbook, including the dress code, and will carefully review these rules and policies with my child as needed.

☐ I understand that my child's likeness may be photographed or videotaped by the school in the course of school activities. I hereby give consent for the school to use my child's likeness in promotional and/or advertising materials, including the use of video and still photos on the school's website and/or social networking sites.

☐ I pledge to pay our financial obligations to Heritage Christian School on the date due in accordance with the policies of the school. We understand registration fees will be refunded only if my child(ren) are not accepted for enrollment. We hereby grant a lien on our child(ren)'s records to Heritage Christian School, Inc., for any unpaid charges. We understand that school records will not be released until all charges are paid. I promise to follow the payment plan we have chosen set forth by the financial admission school policies.

Signature of Parent or Guardian _____ Date _____

Please print name _____

Refund Policy

Application, enrollment and registration fees are non-refundable and non-transferable from one student to another or from one school year to another. Tuition is non-transferable from one student to another or from one school year to another. Tuition is non-refundable unless one of the following criteria applies:

- If withdrawal occurs before the first day of school, there will be a 100 percent refund of tuition monies paid.
- As of the first day of school, refunds will be given for the following reasons only:
 - Medical withdrawal of the student for any physical disability certified to and treated by a legally qualified medical practitioner.
 - Job related transfer of parent or guardian beyond a 50-mile radius of the Gillette. Documentation of such transfer is required if a refund is requested.
- If withdrawal occurs as of or after the first day of school, and one of the above criteria (1 or 2) applies, tuition will be refunded prorated to the end of the current nine-week quarter.
- No Refund will be given if monies are owed on any other account. The amount owed must be paid first, or will be deducted from the refund due.
- When a student withdraws from Heritage Christian School (for any reason), a letter of explanation is required to request any refund which applies.

PHILOSOPHY

A philosophy is created when a person makes a decision based upon a pattern of beliefs.

One's concept of truth, God and purpose interact to provide a viewpoint by which all else shall be evaluated and interpreted. For the Christian whose view point is centered in the Word of God, the philosophy of education is a Christ-centered, theistic world-view approach in which God is the key figure. The basic concepts of this Christ-centered philosophy of education are:

By signing at the bottom, I am stating that I agree the school's philosophy.

1. God is the Creator and Sustainer of the universe. He is in control of His universe at all times.
2. God is the source of all truth.
3. Man is by nature a sinner, separated from God, attempting to place himself at the center of all creation, denying God His rightful place as "King of Kings and Lord of Lords."
4. Man's reconciliation to God can only be affected through faith in the shed blood of Christ who died to pay the penalty for sin. This regeneration (salvation, born again, conversion) by faith in Jesus Christ allow man to understand true values based in His person, purpose and work.
5. God has established three mean of revealing Himself and His truth to man: Creation, the Bible, and His Son Jesus Christ. Creation, God's world, presents a general revelation of His character. The Bible and His Son present a specific revelation of His character and truth, necessary for the working of His will in the lives of all who will accept His truth.
6. The education and training of a child are the parents' responsibility in which the Christian school and the church should provide a complimentary function. The church and the school cannot replace the responsibility of the parent.
7. The Christian home, school and church should work together to promote spiritual growth, academic excellence, physical fitness and social graces in the children. (Luke 2:52)
8. The teacher stands in the place of the parent (in loco parentis) as a figure of authority and discipline while the student is at school
9. The teachers have the responsibility to attempt to meet the needs of all children according to their individual ability.
10. The Christian is to be in the world, but not of it. As Paul stated, "be not conformed (pressed) into the mold of this world." However, the Christian must share in his responsibility as a citizen to guide and direct society according to the will of God. (Romans 12:2a)
11. In order to be different from the world, one must be "transformed by the renewing of the mind" a primary function of Christian education. (Romans 12:2b)
12. The primary preparation of a person through his experience in the home, church, and school should be for a life of fellowship with, and service to, God; a combination which will affect his fellow man.
13. The Spirit filled life is the only life which is pleasing to God and produces spiritual fruit for both here and for the hereafter. This life involves the reality of personal fellowship with God through His Word, prayer and service.

Date: _____

Signature (Father)

Date: _____

Signature (Mother)

Heritage Christian School Statement of Faith

1. WE BELIEVE the Bible to be the inspired, the only infallible, authoritative, inerrant Word of God. (2 Timothy 3:12, 2 Peter 1:21)
2. WE BELIEVE there is only one God, eternally existent in three persons; Father, Son, and the Holy Spirit. (Genesis 1:2, Matthew 28:19, John 19:30)
3. WE BELIEVE in the deity on Christ (John 10:33); His virgin birth (Isaiah 7:14, Matthew 1:23, Luke 1:35); His sinless life (Hebrews 4:15, Hebrews 7:26); His miracles (John 2:11); His vicarious and atoning death (I Corinthians 15:3, Ephesians 1:7, Hebrews 2:9); His resurrection (John 11:25, I Corinthians 15:4); His ascension to the right hand of the Father (Mark 16:19); and His personal return in power and glory (Acts 1:11, Revelation 19:11)
4. WE BELIEVE in the absolute necessity of regeneration by the Holy Spirit for salvation because of the exceeding sinfulness of human nature; and that men are justified on the single ground of faith in the shed blood of Christ, and that only by God's grace alone through faith are we saved. (John 3:16-19, John 5:24, Romans 3:23, Romans 5:8-9, Ephesians 2:8-10, Titus 3:5)
5. WE BELIEVE in the resurrection of both the saved and the lost; they that are saved unto the resurrection of life, and they that are lost unto the resurrection of damnation. (John 5:28-29)
6. WE BELIEVE in the spiritual unity of believers in our Lord Jesus Christ (Romans 8:13-14; I Corinthians 12:12-13, Galatians 3:26-28)
7. WE BELIEVE in the present ministry of the Holy Spirit, by whose indwelling the Christian is enabled to live a godly life. (Roman 8:13-14, I Corinthians 3:16, I Corinthians 6:19-20, Ephesians 4:30 & 5:18)
8. WE BELIEVE that God wonderfully and immutably creates each person as male and female. These two distinct, complementary genders together reflect the image and nature of God (Gen 1:26-27). Rejection of one's biological sex is a rejection of the image of God within that person. We believe that the term marriage has only one meaning: the uniting of one man and one woman in a single, exclusive union, as delineated in Scripture (Genesis 2:18-25). We believe that God intends sexual intimacy to occur only between a man and a woman who are married to each other (I Corinthians 6:18, 7:2-5; Hebrews 13:4). We believe that God's command is that there be no sexual intimacy outside of or apart from marriage between a man and a woman. We believe that God wonderfully foreordained and immutably created each person as either male or female in conformity with their biological sex. These two distinct yet complementary genders together reflect the image and nature of God (Genesis 1:26-27)

The board members and faculty of Heritage Christian School have committed themselves to the above Statement of Faith, and it shall be earnestly taught in the classroom.

Signature (Father) _____ Date: _____

Signature (Mother) _____ Date: _____

Signing this statement is an acknowledgement of awareness of HCS's position regarding these statements of faith. Signing is not necessarily an affirmation of agreement, but one of agreeing to honor the position of the school.

Heritage Christian School
Heritage Inter-Denominational Statement

Since the inception of Heritage Christian School, it has been the desire of the board that the inter-denominational position of the school be stressed and maintained. The Statement of Faith is fundamental to the basic Christian tenets, and contains those doctrines to which we unreservedly adhere and teach.

In some areas of doctrine, such as the ones below, the faculty shall have the liberty to academically state their belief (which is in accord with the Statement of Faith). They shall qualify their statements with the reminder that there are differences of opinion among born again believers, and that the student is reminded to discuss these issues with their parents and pastor. We respect the right of students and parents to hold differing beliefs in these matters:

- Church government (authority and discipline)
- Time and mode of baptism
- Security of the believer
- Time of the rapture
- Second work of grace (baptism of the Holy Spirit)
- Sinless perfection
- Gifts of the Spirit (tongues, interpretation of tongues, healing, miracle working, prophecy, discerning of spirits)

Any parents seeking to influence “denominational change” of the type spoken above may be asked to withdraw their children. The school is not to be used as a recruiting ground. There are times, however, when you may have contact with someone who is not saved (i.e. he or she has never accepted Christ as personal Savior). Because this is not “denominationalism”, we encourage you to pray for them and wisely present the Gospel to them, that they may come to know Him, who is life everlasting. We desire to remain united in the salvation and love of Christ, avoiding the dissension of denominational problems.

Signature (Father) Date: _____

Signature (Mother) Date: _____

POSITION STATEMENT ABOUT BIBLE TRANSLATIONS AND THE KJV:

Heritage Christian School is a non-denominational school. This means that students will be coming from different doctrinal viewpoints. HCS families, staff, and chapel speakers are required to not discuss or teach about these 7 points of doctrine:

1. Church government (authority and discipline)
2. Time and mode of baptism
3. Security of the believer
4. Time of the rapture
5. Second work of grace (baptism of the Holy Spirit)
6. Sinless perfection
7. Gifts of the Spirit (tongues, interpretation of tongues, healing, miracle working, prophecy, and/or discerning of spirits)

We leave instruction on those matters to parents and the pastors of our students. Similarly, parents are free to choose which Bible version they prefer their children to study and/or memorize from. We do not debate Bible translations at HCS.

The Christian curriculums we use are all available in the KJV: ABeka, Alpha-Omega, A.C.E., and Bob Jones University Press. Primary grade teachers may at times use a children’s illustrated Bible, children’s story Bible, or children’s translation as an aid to their Bible lesson or to practice reading or writing skills. At no time will students be required to memorize from such materials.

Upper grades will need a KJV Bible for their Bible workbook assignments. They may choose to use an easier translation to read long passages. All families may use their own choice of Bible translation for required Bible memorization assignments.

Romans 12:16

(KJV) Be of the same mind one toward another. Mind not high things, but condescend to men of low estate. Be not wise in you own conceits.

(NIV) Live in harmony with one another. Do not be proud, but be willing to associate with people of low position.

(NKJV) Be of the same mind toward one another. Do not set your mind on high things, associate with the humble. Do not be wise in your own opinion.

(ESV) Live in harmony with one another. Do not be haughty, but associate with the lowly. Never be wise in your own sight.